



Golden Eagle

Homes Association, Inc.

Website: goldeneaglehoa.org

Phone: 850-668-6578

Address: 3044 Golden Eagle Drive, Tallahassee, FL 32312

# Architectural Control Committee Request

**Submission Instructions:** Please fill out the below information in detail. To submit this form to Golden Eagle HOA, you have two options:

1. Fill out form on your community. Once complete, save it in an appropriate folder for your records. You can then submit the form via the Action Items on the community website, [goldeneaglehoa.org](http://goldeneaglehoa.org). Once submitted, an HOA representative will be able to review your request.
  - a. This will also allow for easy submission of additional documentation required for your request, if any.
2. If unable to submit via website, please print and drop off at the Golden Eagle HOA Website. Once received, an HOA representative will review your request.

**Date Submitted:** \_\_\_\_\_

**Name(s):** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Request for:** Fence (see #1 Below) \_\_\_\_\_ Patio \_\_\_\_\_ Pool (see #3 below) \_\_\_\_\_ Paint (attach sample) \_\_\_\_\_

Roof \_\_\_\_\_ (make & color) \_\_\_\_\_

Exterior Addition \_\_\_\_\_ Driveway Modification \_\_\_\_\_ Other \_\_\_\_\_

Notes:

1. **FENCES:** All requests for new fences must include a minimum refundable performance deposit of \$500. Privacy fences must include a detailed landscaping plan for evergreen shrubs on the exterior of the fence where the fence is visible from the street. Plant material must be a minimum of 5 gallons and consistent with what are generally defined to be "hedge" plants. Plants must be installed within 30 days of fence completion. Failure to do so will result in forfeiture of the deposit. All fences on the golf course must be marked with string before approval. The attractive side of privacy fences must face outward. Please see the Golden Eagle Owners and Builders Agreement for more details about fence construction.
2. Please attach a site plan or detailed drawing identifying the location of the request.
3. **POOLS:** In addition to #2, please identify pool interior, decking materials and colors to be used.
4. I understand no work may begin until final ACC approval is granted and I have received written approval from the association.
5. For roof replacement approval, I agree to notify the Association office of the date the work is scheduled so that entry may be granted.
6. I understand that approvals expire 6 months after approval date. Work must be completed within this time period or it shall be resubmitted to the ACC for approval.
7. All work will be done expeditiously once commenced and will be done in a good workman-like manner by me or my contractor.
8. I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work.
9. I will be responsible for the conduct of all persons, agents, contractors, and employees who are connected with this work.
10. I will be responsible for complying with, and will comply with, all applicable federal, state, and county laws; codes; regulations; and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. This work will comply with the rules as stated in the Golden Eagle Owners and Builders Agreement.

**Property Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Office Use Only:** \_\_\_\_\_

**ACC Approval Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_